

致：全體師生  
由：註冊處  
日期：2026年2月13日  
事由：農曆新年假期期間註冊處及詢問處之服務安排

註冊處及詢問處於農曆新年假期期間，辦公時間更改如下：

辦公室	日期	辦公時間
<b>註冊處</b> (研究院綜合大樓高座 303, 305-306 室)	2026 年 2 月 14 – 22 日	暫停辦公
	2026 年 2 月 23 日 (星期一)	上午 9 時正至 11 時 30 分及 下午 3 時 30 分至 6 時正 (親臨前請先以電郵聯絡所屬學系行政職員： <a href="https://registry.hksyu.edu/contact-us.html">https://registry.hksyu.edu/contact-us.html</a> )
<b>詢問處</b> (教學大樓地下)	2026 年 2 月 14 – 15 日 / 2026 年 2 月 17 – 19 日 / 2026 年 2 月 21 – 22 日	暫停辦公
	2026 年 2 月 16 日 (星期一) 及 2 月 20 日 (星期五)	上午 9 時正至中午 12 時正 (開放期間只提供有限度服務，如有查詢， 可致電 2570-7110)
	2026 年 2 月 23 日 (星期一)	上午 9 時正至 11 時 30 分及 下午 3 時 30 分至 6 時正

註冊處及詢問處將於 2026 年 2 月 24 日 (星期二) 起恢復正常運作。

祝大家馬年大吉、萬事如意，身體健康！

To: All Staff and Students  
From: [Registry](#)  
Date: February 13, 2026  
Re: Opening Hours of Registry Office and Information Counter during Lunar New Year Holidays

Please note that the office hours of the Registry Office and Information Counter during Lunar New Year Holidays will be changed as follows:

Office	Date	Office Hours
<b>Registry Office</b> (RHB303, 305-306, Research Complex High Block)	February 14 – 22, 2026	Closed
	February 23, 2026 (Monday)	9:00am to 11:30am and 3:30pm to 6:00pm (If you intend to visit the Registry Office in person, please contact your Departmental Administrative Staff in advance via email: <a href="https://registry.hksyu.edu/contact-us.html">https://registry.hksyu.edu/contact-us.html</a> )
<b>Information Counter</b> (G/F, Academic Building)	February 14 – 15, 2026; February 17 – 19, 2026; February 21 – 22, 2026	Closed
	February 16, 2026 (Monday) and February 20, 2026 (Friday)	9:00am to 12:00noon (Information Counter will maintain limited services during this period. For enquiries, please contact 2570-7110.)
	February 23, 2026 (Monday)	9:00am to 11:30am and 3:30pm to 6:00pm

Both Registry Office and Information Counter will resume normal operation from February 24, 2026 (Tuesday).

Wishing you all a healthy, prosperous, and joyful Year of the Horse.